

# Compton Neighbourhood Development Plan



## Minutes of the Steering Group Meeting

Held on Tuesday 14<sup>th</sup> August 2018 at 7:30pm in The Compton Swan, High Street

Those present: Alan Garmonsway (Deputy Chair), Rupert Reid, Peter Cundell, Chris Smith, Debbie Smith (Sec).

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### 1. Apologies for Absence

Dave Aldis (Chair), Grant Tuff, David Norbury, Peter McGeehin, Uwe Anton, Sally Duckett,

### 2. Minutes of the last meeting

The minutes were agreed. RR proposed, CS seconded. AG signed as Deputy Chair.

### 3. Matters arising

- Circulation of memory stick and or link to stats in cloud storage.  
Further frustration was expressed at the length of time it was taking to gain access to the presentation showing the survey results. It was agreed this was a) delaying establishing the work groups and b) would be needed as a point of reference by the work groups.  
**Action:** RR agreed to email JH re: memory stick and or access to cloud.

### 4. Correspondence

- Community Led Housing Project Event  
RR volunteered to attend this free event and report back to group provided spaces still available. PC said he might also go if JH was going.  
**Action:** RR to book place if space available.

### 5. Content and form of Publicity for drop-in events.

The objective of the drop-in events was queried as there is no additional information to share. The aim of displaying the presentation used at the fete at 2 different venues and at various times is to provide further opportunity to engage with the community and to be able to evidence this in our eventual report.

**Action:** RR said that he had the publicity used for the fete which he would rework into flyers for a leaflet drop and posters for the shop, pub, and around the village. He would liaise with DN to organise printing.

**Action:** All – Each to undertake door to door leaflet drops delivering to the same route covered for the survey reminder drop. Delivery to take place weekend of 1<sup>st</sup> September.

**Action:** DS – email group requesting volunteers to help set up/dismantle display and be available at the events.

### 6. Work Groups

The frustration at lack of progress in setting up the work groups was expressed. It was agreed that whilst we needed access to the survey results presentation we should start thinking about the terms of reference for these groups and invite members to express interest in which groups they wish to head up.

**Action:** AG, PC, CD and RR to put together some ideas on terms of reference for groups.

**Action:** AG to construct email to invite people to head up groups.

#### **7. Commissioning of a professional feasibility study on the Institute**

The idea was discussed, including suggestions of how the site might be used for more than just housing. It was agreed we should contact Homes England. DS explained she has obtained a contact via WBC Planning department.

**Action:** DS to email contact at Homes England inviting them to engage with us.

#### **8. AOB**

- Sally Duckett's emailed notes submitted in her absence suggesting next steps were shared at the meeting. It was agreed the content had been covered in the discussion on work groups.
- Compilations – Instead of entries titled Neighbourhood Development Plan Update (month) (or even NDP as in the announcement of the drop-in events) it was agreed that future entries should be more appealing along the lines of Update on Compton's Future or the Future of Compton.

#### **Date of next meeting**

**Wednesday 5<sup>th</sup> September 2018 at 7:30pm in The Compton Swan**