

Compton Neighbourhood Development Plan



Minutes of the Steering Group Meeting

Held on Wednesday 28th February 2018 at 7:30pm in The Swan, High Street

Those present: Dave Aldis (Acting Chair), Uwe Anton, Sally Duckett, Alan Garmonsway (Vice Chair), Jason Highet, Karla Jermy, David Norbury, Mark Pinfold, Rupert Reid, Chris Smith, Debbie Smith (Sec), Geoffrey Deacon.

1. Apologies for Absence

Peter Cundell, Grant Tuff, Peter McGeehin, Georgina Smith, and Alan Howard

2. Minutes of the last meeting

The minutes were agreed. MP proposed, GD seconded. DA signed.

3. Matters arising

Posters and Advertising:

SD showed the proposed banner and poster designs. It was agreed a slight modification to the posters to replace "NDP" with Village Plan. 4 x 2 metre banners to be produced to be displayed outside the pub, village hall, primary school and Downs school. Posters in different sizes to be produced. DN is waiting to hear back from Dom at Kingdom-Signs regarding donating/cost of banners.

Social Media

SD suggested that as well as Twitter and Facebook we should be on Instagram and Snapchat to reach out to younger generation. SD to talk to Steve Tweed's children to see if they would be interested in getting involved. DA asked that SD get a signed permission from the parents.

GDPR

DS raised the concern that steering group members must approach the owners of any social groups/ mailing lists to get them to send out information on our behalf. Use of other organisations contact lists for different purposes even if you are a contact on that list is not allowed under GDPR. It only requires one recipient to complain and we could be faced with a heavy fine.

Extension to Survey closure date

DA proposed we extend the date for survey deadline to 8th April for paper questionnaires and the on-line survey shortly afterwards. It was agreed the published date should stand with the option to announce an extension to the completion date should the response rate be low. To be decided at next meeting in time to place entry in compilations (before 22nd March) announcing extension.

4. Review and capture which groups have been contacted and by who

The list of Compton organisation to be lobbied was reviewed and steering group members confirmed a) they were happy to make the contact, b) confirmed whether contact already made. DS to send out an updated copy of the list to all team members.

The suggested text to be sent out when contacting groups was reviewed as was an A5 flyer. It was agreed that steering group members could use/amend as appropriate when contacting groups. DS to circulate to group.

SD suggested the A5 flyer be inserted into shopping bags at the shop. SD to approach Harvey, village shop, with idea.

5. Plan activities to increase survey awareness

CS suggested an article in the Newbury Weekly News. JH and CS to work together to achieve this and possible radio broadcast.

Weekend of 17th/18th March agreed for door to door activity delivering questionnaires/flyers, one week prior to published survey completion deadline.

DA agreed funding for DN to organise for 200 more sheets of flyers (A5 at 2 per page = 400).

JH suggested we create a mailing list where residents who want to be contacted/involved can register their email address. DS to investigate options.

6. Date of next meeting

Wednesday 14th March 2018 at 7:30pm in The Compton Swan.