

Compton Neighbourhood Development Plan



Minutes of the Steering Group Meeting

Held on Wednesday 27th June 2018 at 7:30pm in The Compton Swan, High Street

Those present: Dave Aldis (Acting Chair), Alan Howard, Karla Jermy, David Norbury, Rupert Reid, Debbie Smith (Sec).

1. Apologies for Absence

Grant Tuff, Peter McGeehin, Mark Pinfold, Alan Garmonsway, Chris Smith, Uwe Anton, Sally Duckett, Jason Highet

2. Minutes of the last meeting

The minutes were agreed. RR proposed, KJ seconded. DA signed.

3. Matters arising

- Acting Vice Chairman – it was agreed that either RR or DN would be acting vice chair if DA or AG were unavailable to chair the meeting.
- DS circulated a consolidated list of FAQs' from the response received from the group. The list is intended as a briefing document for those stand-manning. It will also be posted on the NDP website once it has been agreed and verified by the group. **Action All:** DA asked that everyone review the list by end of play Monday 2nd July and send amendments / comments to DS (comptonndpsec@outlook.com).

4. Correspondence

DA will be attending the Community Workshop to inform the Update to the Landscape Character Assessment for West Berkshire as the Parish Council representative. DN and DS will attend on behalf of the NDP steering group.

5. Fete

a) Preview of fete material prepared to date

AH and SD are meeting on Friday 29th June to work on the presentation. They will circulate it to the group in time for review at the next fete sub-group meeting on Wednesday 4th July.

At the previous fete sub-group meeting JH agreed to arrange printing of the presentation.

AH gave a powerpoint presentation of the material he has produced so far, including a slide of the timeline produced by DN.

DS asked when the group could have access to the statistics. AH said that as soon as it was ready he would circulate a link to the cloud where he would deposit the data (in MS Excel) with read only access. The file is too big to send out via email.

AH presented the themes identified from the data for the working parties.

After much discussion on how to engage the public (villagers) and the option to provide a raffle prize, it was agreed that the themes identified for the working parties should be displayed on one of the display boards towards the end of the display. Visitors would be given a smiley face sticker and asked to identify the theme that is most important to them. The themes will be colour coded to match feedback cards and visitors will have the option of providing feedback on what is important to them in a theme. They will also have the option to register any interest in becoming involved in a working party and to provide their contact details. RR is designing the board.

The themes identified are:

Housing & Development
Roads & Transport
Environment, Green Space and Parks
Job Opportunities & Business
Community & Facilities
Education & Young People

NB: Heritage falls within Environment, Retail and Light Industry fall within Business.

b) Publicising event – social media, relocation of banners and additional notices

KJ will publicise the event on the Compton Facebook pages

DA will relocate the existing banners around the village to direct attention towards the Wilkins Centre.

At a previous fete sub group meeting SD agreed to produce some “Here today” type posters to stick on the banners, emphasizing that the event was taking place at the fete.

RR will produce some A4 posters to display on notice boards and around the village advertising that the Survey Results will be available at the fete.

c) Availability on the day

DS, DA, CS, SD, and AH volunteered to help man the stand at the last meeting, RR said he would be available from 12 – 3 pm. UA has said he can be available from 9 – 11am.

KJ, RR, DN, AH, DA, DS & CS are available to help set up the night before. RR has volunteered a horse box to transfer the display boards to the fete. DA & AH are available to take the stand down and return the display boards to the scout hut after the fete.

6. AOB

- DS showed the 2 maps produced by Grant for use at the fete. One is an ordinance survey map showing the polygon mapping of the Pirbright (IAH) site. At a previous fete sub group meeting AH had suggested DA obtain a polygon map of Compton from WBC. WBC are currently unable to provide such a map so Grant kindly produced the map for us. The second map shows the distribution of survey responses across Compton together with the percentage response rate.
- DN asked if the Parish Councillors were in favour of producing an NDP and why more of them were not involved. DA said that an NDP should be developed by the community but there was nothing to stop Parish Councillors joining working parties.
- DN asked about proposed development sites in Compton and whether these were in the public domain or restricted. DA said that there were 3 sites the main one being the Pirbright site and that the information was available.

(Post script – subsequent investigation has revealed that the information is not in the public domain and will not be available publicly until the autumn when WBC publish the HELAA (which replaces the current SHLAA)

7. Date of next meeting

Steering Group: Wednesday 18th July 2018 at 7:30pm in The Compton Swan

Fete Sub group: Wednesday 4th July 2018 at 7:30pm in The Compton Swan