

# Compton Neighbourhood Development Plan



## Minutes of the Steering Group Meeting

Held on Wednesday 11th December 2018 at 7:30pm at The Compton Swan

Those present: Dave Aldis (Chair), Rupert Reid, Chris Smith, Alan Garmonsway (Deputy Chair), David Norbury, Debbie Smith (Sec).

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### 1. Apologies for Absence

Sally Duckett, Grant Tuff.

### 2. Minutes of the last meeting

The minutes were agreed. RP proposed, CS seconded. DA signed as Chair.

### 3. Matters arising

- **Appointment of Environment, Green Space & Parks workgroup lead.**

DS confirmed that Tim Lomax has agreed to lead the group.

- **Wildlife Study Report on the Pirbright Institute Site**

DS said she was waiting for a response from Home England and had sent a follow-up request.

*(Post meeting DS received confirmation that HE with Aecom had completed a wildlife study and that her contact at HE would ask Aecom if the NDP could have site of the report before it is published when HE submit their outline planning application.)*

- Possible date for FAAP workshops in January February.

DS said she was waiting to hear back on the Village Hall booking.

*(Post meeting workshop date arranged for 16<sup>th</sup> January in the Wilkins Centre).*

### 4. Review meeting with WBDC Planning Team and agree next steps

All agreed it had been a useful meeting. RR stated that the key 'influencers' in the process, are: HMG, WBC and the NDP and while Homes England are likely to be a powerful lobbying entity, they are to be treated as a landowner and not conferred any preferential treatment. RR also said we should recognise that Planning Policy is not the same as Planning.

It was recognised that there was tacit support from WBDC who set great store by the SPD and emphasis on Compton being within the AONB. Regular contact with WBDC should be encouraged, with updates on progress on the NDP. It was agreed that an Interim Report / summary statement should be prepared early in the new year based on the data gathered so far together with the survey results and submitted to WBDC. This information could be used should it become necessary to inform any objection/petition to any planning application which goes against the NDP.

**Action: DN, CS & RR to put together a briefing document as a basis for the summary report.**

It was agreed that we should consider WBDC's suggestion that we review the settlement boundary.

**Action: Agenda item for next meeting**

All agreed that it was reassuring to hear that WBDC maintained that the Pirbright Institute Site was approved for 140 houses plus business. Concern was expressed re: mission creep, e.g. Phase 1 140 houses, Phase 2 ? It was suggested that the NDP take professional advice Aaron Smith regarding number of houses, phases, and vision for Pirbright site.

Timing of NDP document discussed. Aim is to submit the NDP to WBDC by end of 2019 to coincide with submission of the Local Plan. Would require 95% of NDP to be complete by late summer 2019.

## 5. Work group lead's progress feedback

DN – Housing & Development.

The workgroup has agreed to maintain a record of each meeting showing date of meeting, attendance and actions. Steering group to confirm with Aaron Smith if this is acceptable.

Highlighted responsibilities for evidence gathering including: Survey results, Housing Needs Survey, WBDC planning team, W.Berks Housing, Sovereign, Beeswax, Ward Counsellor, Action with Communities in Rural England (ACRE), Innovative Developers.

CS – Business & Job Opportunities

Created a list of business in Compton to be contacted.

AG – Communities & Facilities

Meeting planned for 7<sup>th</sup> January. Areas identified to look at:

Physical side of infrastructure

Usage

Difference between current & future if, say, 50% increase in population

Conducting a SWOT analysis

Focus must be on what people would use and not on what they think they want.

RR – Education & Young People

Meeting organised for 12<sup>th</sup> December 2018

## 6. Steering Group Constitution

It had been noticed that one or two members had been consistently absent from a number of meetings and that enquiries should be made as to whether they wished to continue. Equally due to resignations a volunteer has been requested to lead a workgroup.

Action: DS to contact those concerned and update list of members.

**(Post meeting Mark Pinfold has resigned due to work commitments. Tim Lomax has agreed to join the Steering committee).**

## 7. Continuous communication with the village as to NDP progress.

Regular communication with the village, particularly following the meeting led by Consultants with the work groups scheduled in January 2019. Consideration was given to a Public Meeting where the NDP could present a statement of intention. Concern was voiced regarding how many would attend if there wasn't something specific to generate public interest, even if a leaflet drop was undertaken announcing the event. No decision recorded.

## 8. AOB

a) Members requested access to raw data from the survey and permission to share the PowerPoint survey results presentation with volunteers. DS explained that the power point version of the survey could not be shared as it accessed the raw data, is slow and a large file. The pdf version can be shared but is too large a file to publish on the current website as there is a maximum file size for uploading. Raw data that could identify the author cannot be shared. DS explained that it is the free text responses that are missing from the survey results and which will add value to the findings.

**Action: Workgroup leads to send requests for additional info to DS who will see whether the information can be shared.**

b) DS reminded the group that Aaron had produced a comprehensive list of follow-up questions to the Survey which everyone should be trying to address.

**Action: DS to resend out Aaron's list of questions.**

c) Need to gather addresses of volunteers to highlight where there could be a potential conflict of interest. For information purposes only.

**Date of next meeting – TBA.**

**Action:** Record addresses of all volunteers in order to be aware of where conflicts of interests may arise. For information purposes only.