

# Compton Neighbourhood Development Plan



## Minutes of the Steering Group Meeting

Held on Wednesday 13th June 2018 at 7:30pm in The Compton Swan, High Street

Those present: Dave Aldis (Acting Chair), Alan Howard, Chris Smith, Karla Jermy, David Norbury, Peter Cundell, Uwe Anton, Sally Duckett, Debbie Smith (Sec).

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### 1. Apologies for Absence

Grant Tuff, Peter McGeehin, Rupert Reid, Mark Pinfold, Alan Garmonsway

### 2. Minutes of the last meeting

The minutes were agreed. DN proposed, KG seconded. DA signed.

### 3. Matters arising

- DN raised a question on the notes produced by Laila Bassett, circulated with the minutes, concerning a reference to a spatial map. DA said it was part of the core strategy. DS took an action to circulate a link to the WBC Core Strategy document. <http://info.westberks.gov.uk/corestrategy>. Compton is part of the North Wessex Downs covered by Area Delivery Plan 5. DA assured the group that there would be a draft consultation document.

### 4. Correspondence

- DA reported that Compton Parish Council and Compton NDP Steering Group have been invited to attend a Community Workshop to inform the Update to the Landscape Character Assessment for West Berkshire. The workshop takes place on 3rd July 2018 at Council Chamber, West Berkshire Council Offices. DA will attend to represent the Parish Council. DN expressed an interest in attending. DS to attend if there are enough places.
- DA reported that Georgina Smith has resigned from the steering group due to work commitments. She may re-join the group if/when her workload permits. AG has also suggested either the appointment of a deputy Vice chairman or his willingness to step-down as he is currently out of the country. DA asked the group to consider action to be taken and make a decision at the next meeting.

### 5. Fete

#### **Location**

DA said that the Wilkins Centre is available as an alternative location to a marquee at the fete. The centre is also hosting a display of Art. DA thought this was a better option as it meant the NDP presentation would not be affected by harsh weather. It also allows the display to be set up the night before. Additional posters directing people to the Wilkins Centre would be needed. SD to organise signage. A Gazebo at the fete will raise the profile of the display in the Wilkins Centre.

#### **Stand Manning and Stand set-up/dismantle**

DS, DA, CS, SD, and AH volunteered to help man the stand on the day. KJ will also help but has another commitment on the FOCPS stand. SD volunteered RR and GD. DN volunteered to help set up the stand the night before the fete. SD volunteered transport to help transfer the display

boards if required.

### **Stand Design**

AH showed a selection of the various ways to display the data. He will send out some examples for the team to look out/assess. The latest browsers (whether Google chrome, Firefox or Safari will be needed to view these).

DS suggested they present some ideas which will allow the public to visualise the various options concerning development. DS gave some examples including; increased number of houses on IAH, revised Parish boundary to include greenfield sites, ribbon development, retain cricket pitch as recreational facility etc. Attendees will be given smiley and sad face stickers (3 of each) which they can use to show whether they like/dislike the ideas. Postcards/index cards could also be provided for people to write feedback on specific displays. DA to get parish clerk to order.

PC suggested that those manning the stand should be briefed on what to say to stand visitors.

CD suggested we draw up a list of FAQ's. **Action All:** Each steering group member to identify 3 FAQ's (with suggested answers if known) and send them to AH who will collate the list and answers by Sunday 17<sup>th</sup> June 6pm please.

DN offered to draw up a timeline and flow chart of stages in creating an NDP. DS to send DN link to Compton NDP website where he can reference information produced by Consultants.

### **Publicity**

Banners to be relocated and additional posters added publicising location of NDP display.

SD suggested we promote the event on social media, as well as additional posters around village. Follow up with article in Compilations after Fete requesting volunteers for working parties. Use fete to recruit volunteers.

### **Fete sub group/workgroups**

DA suggested a sub group of the steering group be formed to work on the Fete displays and to perform a sanity check on the data being presented. The group will then report back to the whole steering group. The group will consist of DA, AH, SD, DN and DS. First meeting of sub group 14<sup>th</sup> June 2018, 7:30pm Compton Swan.

AH expects to have distilled the information through his data analysis to identify the workgroups needed by the next steering group meeting.

### **Raffle prize**

CD suggested running a raffle to encourage people to visit the presentation. DA to investigate Parish funding.

## **6. AOB**

There was no AOB.

## **7. Date of next meeting**

**Steering Group: Wednesday 27<sup>th</sup> June 2018 at 7:30pm in The Compton Swan**

**Fete Sub group: Thursday 14<sup>th</sup> June 2018 at 7:30pm in The Compton Swan**