

Compton Neighbourhood Development Plan Steering Group



Minutes of the Steering Group Meeting

Held on Thursday 29th April 2020 at 7:30pm via video conferencing due to Coronavirus Lockdown.

Those present : Dave Aldis (Chair), Alan Garmonsway (Deputy Chair), Sue Garmonsway (Sec), David Norbury, Chris Smith, Sally Duckett, Rupert Reid, Tim Lomax, Grant Tuff

1) Apologies for Absence

Peter McGeehin

2) Minutes of Meeting 9th April – minutes were agreed as a true record of meeting. Proposed DN seconded AG

3) Matters arising:

- a) **Action: SG** to seek the advice from West Berkshire Council on conducting consultation for a Regulation 14 and Regulation 16 in view of the restrictions on social distancing / isolation. SG had spoken to Leila Bassett at West Berks and they had discussed methods that would be acceptable these include:

- Information on the Website & Facebook
- email to any contacts we have
- a virtual meeting e.g. via Zoom (only has to be a short 40 mins one)
- a live broadcast - could be via Facebook and then uploaded afterwards so people could access it later
- posters in shop, doctors, village notice board, local employers etc
- letter drop to village residents - if appropriate

All of this needs to outline the consultation process, where the Draft NDP is available to download and where to leave feedback and comments.

- b) **Action: NDP steering group** to review current Design Statement to decide which points are still relevant so that a decision can be made on how to incorporate it into the plan. The Parish Council added extra points on the SPD for Pirbright – DA asked that these be incorporated. DN will review and then circulate to the Steering Group. DN had reviewed the points and circulated his response and forwarded it to Aaron Smith.
- c) **Action: CS** to identify on a map land areas in the Village that should be protected for continued employment use and then circulate to the Steering Group. CS & SD had looked at a map and identified the area around Medivet on the Pirbright site extended a little which could accommodate the Business Hub and incorporate a Café area. This had been sent to Aaron. **CS asked to include all areas in the village on a map that should be protected for continued employment and circulate to Steering Group.**
- d) **Action:** Parcels of land to be designated green space to be identified on a map, Information on Biodiversity. **SG** to contact Tim to confirm if he has information on this area. SG confirmed that she had contacted TL. TL outlined what his group had identified around green spaces, biodiversity and the net gains from development. **TL would speak to AS about the information to be incorporated into the Draft NDP.**

- e) **Action: DA** to circulate the survey that had been completed by Sovereign Housing not long ago.
DA confirmed that the survey had been circulated and that little had been done since the Report although there were some recommendations in the report that could be considered.
SG to put it on the Agenda for the next meeting for the Steering Group to prioritise the recommendations and outcomes in the report and then ask AS if he could incorporate it into the Draft NDP.

4) **Advisory Leaflet on giving feedback on Planning Application for Pirbright Site**

Draft Leaflets had been circulated by both DA and DN it was agreed to use the version circulated by DN with the following amendments:

- Take out paragraph starting 'Planning Officer' to the end of the last bullet point in that section
- Include the NDP Website address in paragraph 2

SD to update the leaflet and circulate it to Steering Group members – copy to be sent to SG for NDP website

DN to find out if Newbury College Printing Dept is still open so that the leaflets could be printed once the Planning Application had been submitted and the Application known.

Discussion took place as to whether it was appropriate to do a leaflet drop to village residents in the middle of Social Distancing and Isolation due to the Coronavirus especially as anxiety levels were high in some groups of residents and whether it impinged on Permitted reasons for leaving Home.

DA proposed that Steering | Group members should consider this and a final decision to be made at the next meeting - Agreed

SG suggested that something be included in Compilations as part of the NDP Steering Group update she would write, forewarning residents of what to do once the Planning Application had been submitted. **SD volunteered to write the text about the Planning Application Advice – to be included in the update. SD to forward to SG when completed.**

5) **Moving Draft NDP forward**

- **CS** asked if data collected from the Feedback forums should be included in the Draft NDP. As not all members of the Steering Group had seen the Data a decision could not be made.
SD was asked to circulate the data to the Steering Group and SG asked to add to the Agenda for the next Meeting.
- **DA** asked when we thought the Parish Council should be able to look at the Draft NDP for comment before publication. It was **agreed** that it should be sent to the Parish Council at the same time as Aaron Smith sent it to West Berks for comment.

6) **AOB – none**

7) **Date & time of next meeting – Wednesday 6th May, 7:30pm via Zoom**