

# Compton Neighbourhood Development Plan



## Minutes of the Steering Group Meeting

Held on Tuesday 6th November 2018 at 7:30pm in The Compton Swan, High Street

Those present: Dave Aldis (Chair), Alan Garmonsway (Deputy Chair), Peter Cundell, Uwe Anton, Sally Duckett, Jason Highet, Debbie Smith (Sec).

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### 1. Apologies for Absence

Rupert Reid, Karla Jermy, Grant Tuff, Peter McGeehin, Chris Smith, David Norbury.

### 2. Minutes of the last meeting

The minutes were agreed. DS proposed, JH seconded. DA signed as Chair.

### 3. Matters arising

- Report from DN on Community Led Housing Project (Oxfordshire)
- Report from DN on meeting and Pirbright/IAH site visit with Homes England
- Terms of Reference for Roads & Transport submitted by GT

### 4. Homes England meeting and Visit

- The group recognised that Homes England(HE) are moving more quickly on development & disposal of the Pirbright site than recorded on the HE website. As noted in DN's report, boreholes will be dug on the site during November for analysis to determine the level of contamination and identify where responsibility for remediation will lie. Working with Aecom, HE expects to submit outline planning permission in the Spring most probably for the previously approved 140 houses plus overage although not confirmed. They are already in discussion with WBC planning office.
- DA said that although the NDP survey reflected that villagers would support an additional small development of 25 houses this is unrealistic as the new Local Plan (to 2036) is likely to allocate more houses to Compton, possibly as many again or even more. Those present agreed urgency to meet with WBC planning department asap to get an idea of the number of houses they are considering for Compton and put forward the views of the village particularly regarding larger scale development, impact on schools (purported to be close to/at full capacity), infrastructure, facilities, etc.
- AG proposed that 2 streams of progress should be followed. One would concentrate on developing the NDP through the workgroups while the other should focus on lobbying WBC planning department.

**Action:** DA to write a letter for publication in Compilations outlining the current situation.

**Action:** DS to contact WBC Planning Policy department to arrange a meeting with Head of Planning and interested parties.

**Action:** DS to email deadline date for Compilations submissions to Homes England

### 5. Plan for meeting with Volunteers and setting up work groups

- Terms of reference for Roads and Transport were reviewed and agreed as a good template for other groups to adopt and or amend for their specific needs.  
**Action:** Work group leads to draw up draft Terms of Reference for their specific group and bring to meeting with Volunteers.

- DS confirmed that 29 volunteers have responded to email follow up. The majority either wish to be involved in Housing & Development or Environment, Green Space & Parks based on their 1<sup>st</sup> choice.
- Based on the availability of the work group leaders the meeting date was agreed as **Thursday 22<sup>nd</sup> November 2018 at 7:30pm** in the Village Hall  
**Action:** DS to book Wilkins Centre (post meeting note, Wilkins centre in use, Village Hall alternative)  
**Action:** DS to email volunteers inviting them to the meeting and bring along completed Confidentiality Agreement and Declaration of Interest docs sent out with the invite.
- Proposed meeting structure as follows:
  - i. Welcome volunteers and give introduction/background
  - ii. Provide opportunity for individuals to ask questions.
  - iii. Option to change preferred group
  - iv. Break out into Work groups
    1. approve draft terms of reference
    2. plan next steps and arrange next meeting for group

#### 6. AOB

DS received email from KJ requesting to swap leading Community & Facilities work group for Environment, Green Space & Parks currently headed by SD.

**Action:** DS to discuss with SD post meeting.

**Date of next meeting – Wednesday 28<sup>th</sup> November at 7:30pm Compton Swan.**