



Compton Neighbourhood Development Plan

Minutes of the Steering Group Meeting

Held on Wednesday 27th November 2019 at 7:30pm at The Foinavon, Compton

Those present : Dave Aldis (Chair), Alan Garmonsway (Deputy Chair), David Norbury, Chris Smith, Peter McGeehin, Sue Garmonsway (Sec)

1) Apologies for Absence

Rupert Reid, Sally Duckett, Tim Lomax

2) Minutes of the last meeting

The minutes were agreed and signed as a true record of the meeting by DA (Chair)

3) Matters arising

There were no matters arising.

4) Updates from Working Group Leaders on Actions taken forward following meeting with Aaron Smith on 13th November

a) Housing – DN

1. DN commented that following the NDP & Working Group meeting with Aaron Smith, he came away with the impression that only the Pirbright site was being considered by the NDP for development. **This was confirmed to be the case by DA.**

AG raised the point that the exception to this may be the Downland Practice Surgery and asked if the NDP Steering Group would support the augmentation of medical facilities being considered by the Practice – **it was agreed that this would be supported by the Group.**

2. Affordable Housing – DN queried if the figures for those expressing an interest in affordable housing during the SDP survey were still valid - did we need to undertake additional work to update them. He had recently spoken to Catherine Judd (WBDC) and Tim Parry (CCB) who may have more detailed information and put suggested that it may be helpful to speak to Sovereign Housing to explore how affordable homes might be provided.

Action:

- **SG** to contact Aaron to ask if figures would be deemed valid or needed updating.
- **DN** to contact Sovereign to invite them to a meeting of the NDP Steering Group

3. House Parking - DN recommended that numbers of parking spaces for each dwelling on the new development should be one more than the current WBDC requirement

b) Business – CS

No further action taken as was waiting for updated report to comment.

c) Communities, Education and Facilities – AG

1. Facilities - after considering funding that may be available as a consequence of the new development it did not appear that it would meet the costs of building a new community facility/village hall. However, there could be potential to develop the footprint of existing buildings to enhance facilities available for sport, pre-school etc. It was recommended that a Statement should be put in the final report that following the approval of the NDP a new working group would examine alternatives.
2. Education – AG reported that previous contact had been made with local schools but information was still required.

Action:

- **AG** to contact Chris Prosser, Executive Headteacher to discuss impact of development on school numbers and any likely issues.

d) Environment & Greenspaces – TL

No report

e) Roads & Transport – PM

1. PM reported two key issues – traffic calming measures and parking, particularly around Burrell Road, Manor Crescent and Westfield with pinch points around the Schools, Village Hall, Surgery and Shop.

Action:

- **PM** will write a draft report for discussion with the Roads & Transport Working Group and will then forward to Aaron Smith.

5) Date & Format of Consultation Meetings following completion on Issues Paper – DA

This item was rolled to next meeting.

A timetable was set for Working Groups to ensure that an updated Version of the Issues Paper was available in advance of the next Steering Group Meeting:

Action	By Who	By When
Each Working Group to meet to discuss Version 2 of the Issues paper and provide any comments and updates to information	Working Group Leaders to organise meeting – AG, CS, DN, TL, PM	Before 9th January 2020
Any additional information or updates to Issues paper to be sent to Aaron	Working Group Leaders AG, CS, DN, TL, PM –	By 11th January 2020
Issues Paper to be updated and Version 3 of Issues Paper to be sent to SG	Aaron Smith	By 17th January 2020
SG to distribute Version 3 of Issues Paper to Steering Group	SG	By 18th January 2020

6) Freedom of Information Request – Pirbright Contamination

DA confirmed that an FOI request has been submitted by the Parish Council requesting Contamination and Decontamination Reports from both BBSRC and Homes England.

7) Institute Gatehouse – PM

PM raised the possibility of requesting that the Institute Gatehouse be retained to serve as a village utility facility with associated parking. This was supported by the Steering Group.

8) AOB

SG is updating contact lists and asked if Working Group leaders would send her names and email addresses of members of their Working Groups.

Action – AG, DN, CS, TL & PM to send names and email addresses of members of their Working Groups

9) Date of next meeting Wednesday, 22nd January 2020 @ 7:30pm in “The Foinavon” Compton