

# Compton Neighbourhood Development Plan



## Minutes of the Steering Group Meeting

Held on Wednesday 29th May 2019 at 7:30pm at The Foinavon, Compton

Those present: Rupert Reid (Acting Chair), Tim Lomax, Chris Smith, David Norbury, Sally Duckett, Debbie Smith (Sec).

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### 1) Apologies for Absence

Dave Aldis (Chair), Alan Garmonsway (Deputy Chair), Peter McGeehin, Grant Tuff

### 2) Minutes of the last meeting

The minutes were agreed. TL proposed, DN seconded. RR signed (Acting Chair).

### 3) Matters arising

- **List of Key points to submit to HE/Aecom – DS**

DS has only received a list from the Housing Development Work group.

**Action: Remaining workgroup leads to submit their Key points to DS by 5<sup>th</sup> June 2015**

- **List of Pirbright Institute buildings for access with justification – DS**

The list received was reviewed at the meeting and the following amendments agreed: -

- Include potential for Business Use to Hostel justification
- Add Canteen building as potential coffee hut

**Action: DS to amend the list and send to HE.**

- **Statement outline from Aaron Smith (Consultant) – Not received**

Group felt advice needed on; timescale, clarification on what he needs from us and what he will provide, assess whether we have gathered enough evidence, ideally provide a template

**Action: All to format questions for Aaron and send to DS by 5<sup>th</sup> June who will forward on to him.**

- **Venue for Workgroups workshop with Consultants**

DS confirmed venue as Village Hall 11<sup>th</sup> June at 7:30pm.

**Action: All invite workgroup members and bring information gathered so far.**

- **Report on proposal for the Pirbright Institute and follow-up steering group meeting**

Following Jason Highet's presentation which provoked much discussion within the steering group a follow-up meeting to discuss next steps. It was agreed by the majority of those present that no further action would be taken as this would be outside the remit of the NDP steering group and would distract the group from focussing on producing an NDP. The NDP's primary points of contact should be WBDC, HE and Housing Inspector if it goes to appeal.

**Action: No further action required.**

### 4) Training Course for Neighbourhood Planning 21<sup>st</sup> June 2019 10am-4pm Woolhampton Village Hall

No one at the meeting was available to attend on that date.

**Action: DS to ask AG if he can attend.**

### 5) Roads & Transport Group

DS reported that GT has had to step down from leading the group due to work and personal commitments. TL has agreed to look at the work completed so far by the group and incorporate into Environment, Green Space & Parks workgroup. However, TL is unable to take on another group.

**Action: DS to forward Roads & Transport notes**

**6) Independent Professional Feasibility Study/Cost Study of Pirbright Institute site – RR**

RR produced a mock-up of a plan for the Pirbright Institute site to illustrate the usefulness of having a professional illustration. The group agreed it was useful to have a visual representation of what could be achieved but were concerned that as we do not own the site what influence would it have either on, HE or a prospective developer. It was agreed we should take advice from both WB Planning team and our consultant Aaron Smith.

**Action: DN to get advice Bryan Lytle (WB Planning team) and Aaron Smith.**

CS suggested we contact local universities providing Architecture & Planning courses to see if any students would be interested in volunteering to produce a design layout.

**Action: CS to contact local Universities**

DN reported that Dr. Cave, (The Downlands Practise), had mentioned the future of the Compton Satellite surgery in conversation.

**Action: DN to follow-up with Dr Cave to understand facility requirements for the surgery.**

**7) Summary Statement – (RR)**

No further progress although all workgroup leads present felt they could now write a section representing their key objectives. It was agreed that bearing in mind the speed at which HE is progressing we need to get this produced. DS asked whether an Extraordinary meeting of the PC before the end of July should be called to pass the document. The group felt it was not required. An example of the Goring Neighbourhood Plan Summary was circulated. Goring are using this document to promote their NDP referendum. It was agreed that our Interim statement is primarily to inform WBDC and HE although it was recognised that a document like Goring's would help to promote the plan to the community.

**Action: Workgroup leads to write section identifying key points for inclusion in interim statement by June 11<sup>th</sup>, 2019 for review at workshop with Consultants.**

**8) Planning for fete**

- a) Objective: - To update the community on progress to date and to inform new members in the community and those who are unaware of the NDP. We should take the opportunity to engage with villagers either through graphically and interestingly presented information and by talking to people. We may be sharing the Wilkins Centre with Refreshments which should benefit the footfall.
- b) Displays: - New required. Each workgroup lead to produce summary information / bullet points plus any graphics outlining progress and objectives  
Updated chairman's statement  
Primary school work - CEF workgroup member will try to get work from pupils to display
- c) Activities suggested included a competition. Environment has proven to be the most popular issue closely followed by housing and development. One suggestion is to have a map with landmarks/items of interest and around Compton labelled on the map and a separate list on A4 naming the locations which must be matched to the map labels. Another idea for an activity focussed on identifying nature. We would need to offer prizes.  
Workgroups can take the opportunity to capture attendees for quick surveys, possibly on Ipad.
- d) Publicity: - Re-use Banners. Already advertised in Compilations. Produce flyers to handout at entrances to Recreation ground. (SD)
- e) Availability on the day: -
  - i) DN part time (involved with RBL & church also)
  - ii) RR possibly available to help set up
  - iii) CS, DS, SD
  - iv) TL to confirm availability
  - v) We should involve workgroups – workgroup leads to find out their availability

**Action: DN, SD and DS to pull together info submitted by workgroup leads to create displays.**

**9) Work group lead's progress feedback**

- a) **Housing & Development** - key points from DN:
  - i) Village Design statement – advice from Laila Bassett at WBDC is to incorporate any design specifications. This would include points raised by PMcG on parking, village feels etc.
  - ii) DN is following up with landowners re: possible locations for a Rural Exception Site (RES). He has a meeting scheduled with James Dawson (Dyson Estate) who has shown favourable interest. PMcG is also having discussion with Peter Cundell about the possibility of providing an RES. A RES must border the settlement boundary. The SPD includes a policy on affordable housing for local people. The Housing Report (CCB) recommended a RES.
- b) **Environment, Green Space & Parks** – TL reported on current progress.
  - i) Ready information gathered to the point where it could be handed over to the Consultant
  - ii) Mapping software proving challenging but making progress. green spaces nearing completion.
- c) **Education, Young People, Community & Facilities** – no report provided however DS has met with the Pre-school Manager and is writing up notes comparing current facilities with the Piglets Day Nursery on the Pirbright site to send to Aecom. AG has also requested contact for Village Hall committee to find out their requirements.
- d) **Business & Job Opportunities** – CS summarised current position.
  - i) Sending out surveys to anyone they have an email contact for.
  - ii) Producing surveys to take to fete.

**10) AOB**

- a) DS reported that a concerned member of the public had emailed the NDP via the website regarding the contamination on the Pirbright Institute site and poor accurate recording of such. Taking advice from NDP chairman, DS has forwarded the concern to the Homes England contact and emailed the HE contact's details to the person concerned advising they take up they bring it to their attention.

**11) Date of next meeting Wednesday 12<sup>th</sup> June 2019 @ 7:30pm in "The Foinavon" Compton.**