

Compton Neighbourhood Development Plan Steering Group



Minutes of the Steering Group Meeting

Held on Tuesday 11th August 2020 at 7pm via video conferencing due to Coronavirus Lockdown.

Those present : Alan Garmonsway (Deputy Chair), Sue Garmonsway (Sec), David Norbury, Sally Duckett, Rupert Reid, Tim Lomax, Chris Smith, Grant Tuff

1) Apologies for Absence

Dave Aldis

2) Minutes of previous meetings

The minutes of previous NDP meetings in June and July by Zoom were circulated. It was agreed that these be approved pending any further comments to the Secretary by 13 August 2020. As no amendments were received these were approved.

3) Outstanding actions to complete the Pre-Submission NDP

The following outstanding actions were discussed with a view to completing the Pre-Submission NDP in time for the next Parish Council Meeting on 7 September. It was agreed that the following actions would be completed and sent to Aaron Smith by **24 August 2020 and copy to SG.**

Issue	Action	Comments
Consultation Graphic	CS	CS to update slide from the NDP Open Presentation in February.
Map of Pirbright Hostel Area	GT/CS	Reported complete
List of Key Employment Sites in Compton	GT/CS	Reported complete
Map of Employment Sites to be protected	CS/SD	Complete – simple statement that all employment sites to be protected.
Completion of Environmental Section of report	TL	To be submitted
Justification and map for each area of Local Green Space	TL	To be submitted
Update of Informal Actions (eg foul water) after discussions with Parish Council)	DA	DA/AS to advise on format and content
Update on Roads & Traffic section	DA	DA/As to advise on format and content
Consultation/Evidence Spreadsheet		

4) Outstanding Actions to inform the Consultation Statement

The following outstanding actions were discussed with a view to having full evidence for the impending Consultation Statement in time for the next Parish Council Meeting on 7 September. It was agreed that the following actions would be completed and sent to the NDP Secretary by 27 August 2020.

Consultation/Evidence Spreadsheet		
Housing – additional evidence of content of meetings with consultees (eg notes, minutes)	DN	SG to forward spreadsheet to DN for completion.
Business WG – 10 companies returned survey but currently only 8 are cited.	CS	Additional information to be sent to the NDP Secretary.
Business WG – additional evidence of content of meetings with consultees (eg notes, minutes)	CS	Additional information to be sent to the NDP Secretary.
Environmental WG – List of Consultees and notes of meetings	TL	Additional detail/notes of meetings to support environmental section of NDP report.
Roads & Transport WG – List of Consultees and notes of meetings	DA/GT	Additional detail/notes of meetings to support roads & transport policies
Review list of post-draft Report Consultees	DA/AS	Review the list as appropriate for Compton NDP.

5) It was reported that currently there have been over 330 letters from residents sent to West Berkshire Council, with all but one objecting to the Homes England proposal for the Pirbright Site development. The Chair asked that all members of the Steering Group pass on their appreciation for resident involvement through their Working Groups and all other relevant contacts.

6) A.O.B.

It was requested that further consideration to the decontamination aspects of the Pirbright site be considered. It was stated that there is still some documentation on this to be provided by Homes England. RR was actioned to send appropriate correspondence to AS on the matter.

7) Date & time of next meeting – Tuesday 11th September 7pm via Zoom