

Compton Neighbourhood Development Plan

Steering Group



Minutes of the Steering Group Meeting

Held on Wednesday 3rd July 2020 at 7:00pm via video conferencing due to Coronavirus Lockdown.

Those present : Dave Aldis (Chair), Alan Garmonsway (Deputy Chair), Sue Garmonsway (Sec), David Norbury, Chris Smith, Sally Duckett, Rupert Reid, Tim Lomax, Grant Tuff

1) Apologies for Absence

Peter McGeehin,

2) DA – Advisory Leaflet on giving feedback on Planning Application

SD had circulated the updated leaflet to the Steering Group prior to the meeting.

- The Steering Group were happy with the layout of the leaflet and suggested a few minor amendments to the bullet points on the back of the leaflet.
- The contact details to go on the leaflet was discussed again. It was **agreed** that anyone who needed assistance should do so via the Compton NDP website www.comptonndp.org.uk. If requests for assistance were raised via the website SG would forward them to DN, SD or CS who would respond within 48 hours.
- Final date for submission of comments was still not known but to be put on the leaflet that this would be advised once available and to encourage people to submit comments.
- Anyone with queries about closure date for comments should be directed to West Berks Planning Team.
- Leaflets were to be double sided and printed in colour

CS proposed acceptance of the leaflet with above amendments seconded by DN and **agreed**.

Action :

- **SD** to send SG a Word version of the leaflet so that she could ask for it to be included in Compilations and upload a copy onto the website.
- **SD** to produce posters for the various points around the village.
- **DN** to contact Newbury College re printing leaflets and posters and **DA** would collect, if College not available **SD** would organise with a commercial printer.
- **SG** to send Distribution list to Working Group Leaders to request volunteers from their groups to leaflet drop
- Volunteers to be reminded that Covid precautions to be observed when delivering leaflets, masks and gloves to be worn, hand sanitiser carried. **SD** could provide gloves and hand sanitiser if required.
- Leaflets to be delivered by 12th July 2020

3) A.O.B.

SG had not yet received updated Working Draft NDP from Aaron to upload onto website and agreed to contact Hollie Snyder to chase.

DN reported that he had spoken to Caroline Culver re the outline Planning Application who had

confirmed that as she does have a conflict of interest she would not make public announcements.

4) Date & time of next meeting – 22nd July 7pm via Zoom